



Notice of a Meeting

Performance Scrutiny Committee

Thursday, 4 July 2019 at 10.00 am

Rooms 1&2 - County Hall, New Road, Oxford OX1 1ND

Membership

Chairman Councillor Liz Brighthouse OBE

Deputy Chairman - Councillor Jenny Hannaby

Councillors:

Nick Carter
Mike Fox-Davies
Tony Ilott

Liz Leffman
Charles Mathew
Glynis Phillips

Judy Roberts
Michael Waine
Liam Walker

Notes: *A pre-meeting briefing will take place in the Members' Board Room at 9.30am on the day of the meeting.*

Date of next meeting: 5 September 2019

What does this Committee review or scrutinise?

- The performance of the Council and to provide a focused review of:
 - Corporate performance and directorate performance and financial reporting
 - Budget scrutiny
- the performance of the Council by means of effective key performance indicators, review of key action plans and obligations and through direct access to service managers, Cabinet Members and partners;
- through call-in, the reconsideration of decisions made but not yet implemented by or on behalf of the Cabinet;
- queries or issues of concern that may occur over decisions being taken in relation to adult social care;
- the Council's scrutiny responsibilities under the Crime and Justice Act 2006.

How can I have my say?

We welcome the views of the community on any issues in relation to the responsibilities of this Committee. Members of the public may ask to speak on any item on the agenda or may suggest matters which they would like the Committee to look at. **Requests to speak must be submitted to the Committee Officer below no later than 9 am on the working day before the date of the meeting.**

For more information about this Committee please contact:

Chairman	-	Councillor Liz Brighthouse E.Mail: liz.brighthouse@oxfordshire.gov.uk
Policy Officer	-	Lauren Rushen, Policy Officer Email: lauren.rushen@oxfordshire.gov.uk
Committee Officer	-	<i>Colm Ó Caomhánaigh, Tel 07393 001096</i> colm.ocaomhanaigh@oxfordshire.gov.uk

Yvonne Rees
Chief Executive

June 2019

About the County Council

The Oxfordshire County Council is made up of 63 councillors who are democratically elected every four years. The Council provides a range of services to Oxfordshire's 678,000 residents. These include:

schools	social & health care	libraries and museums
the fire service	roads	trading standards
land use	transport planning	waste management

Each year the Council manages £0.9 billion of public money in providing these services. Most decisions are taken by a Cabinet of 9 Councillors, which makes decisions about service priorities and spending. Some decisions will now be delegated to individual members of the Cabinet.

About Scrutiny

Scrutiny is about:

- Providing a challenge to the Cabinet
- Examining how well the Cabinet and the Authority are performing
- Influencing the Cabinet on decisions that affect local people
- Helping the Cabinet to develop Council policies
- Representing the community in Council decision making
- Promoting joined up working across the authority's work and with partners

Scrutiny is NOT about:

- Making day to day service decisions
- Investigating individual complaints.

What does this Committee do?

The Committee meets up to 6 times a year or more. It develops a work programme, which lists the issues it plans to investigate. These investigations can include whole committee investigations undertaken during the meeting, or reviews by a panel of members doing research and talking to lots of people outside of the meeting. Once an investigation is completed the Committee provides its advice to the Cabinet, the full Council or other scrutiny committees. Meetings are open to the public and all reports are available to the public unless exempt or confidential, when the items would be considered in closed session.

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, giving as much notice as possible before the meeting

A hearing loop is available at County Hall.

AGENDA

1. **Election of the Chairman for the 2019/20 Council Year**
2. **Election of the Deputy Chairman for the 2019/20 Council Year**
3. **Apologies for Absence and Temporary Appointments**
4. **Declarations of Interest - Guidance note on back page of the agenda**
5. **Minutes (Pages 1 - 6)**

To approve the minutes of the meeting held on 9 May 2019 and to receive information arising from them.

6. **Petitions and Public Address**
7. **Business Monitoring Report (To Follow)**

10.15

This report contains the second monthly business management report for 2019/20 and is the first to be reported to the Performance Scrutiny Committee. A summary of overall performance and description of change is contained within the report. Each month the business management report will address:

- a) Corporate performance (measured against the Thriving Oxfordshire Outcomes Framework)
- b) Risk (summary of strategic risk and other significant matters)
- c) Human Resources (summary of key data)
- d) Finance (summary including forecast outturn variance)

The Committee is RECOMMENDED to note the report and consider any matters for future attention by the Committee.

8. **Draft Investment Strategy (Pages 7 - 22)**

10.35

This report is a brief covering paper to support the draft Investment Strategy, which is the main item for consideration by the Committee. In line with revised statutory guidance (April 2018) the Council is formally required to have an Investment Strategy in place. The draft Investment Strategy sets out a new investment framework, under which the Council can undertake investments.

The Committee is asked to provide feedback on the draft strategy and is RECOMMENDED to endorse the draft strategy ahead of final consideration by Council in September 2019.

9. **Community Safety Services Annual Report (Pages 23 - 52)**

11.05

The Community Safety Services Annual Report 2018-19 is produced for the County

Council, Councillors and members of the public to provide them with a review of the Service's performance over the last financial year. Community Safety Services set realistic but challenging performance measures every year, aligned to our 365alive vision.

The Committee is RECOMMENDED to approve the publication of this Annual Report 2018-19.

10. Her Majesty's Inspectorate of Constabulary and Fire and Rescue Services Report on Oxfordshire Fire and Rescue Service 2019 (Pages 53 - 100)

11.35

In July 2017 Her Majesty's Inspectorate of Constabulary and Fire and Rescue Services (HMICFRS) extended its remit to include England's fire and rescue service. HMICFRS now assess and report on the efficiency, effectiveness and people of the fire and rescue services in England.

In November 2018 HMICFRS carried out an inspection of Oxfordshire Fire and Rescue Service over the course of a week. A team of ten inspectors carried out the inspection, speaking to staff, our partners and the public. To assess how good OFRS are at providing a service to the public.

The Committee is RECOMMENDED to accept this report for publication.

11. Young Carers Deep Dive - Next Steps (Pages 101 - 104)

12.05

The Performance Scrutiny Committee decided to undertake a deep dive into young carers in January 2018 and a report was completed in September 2018. This report reminds the Committee of the original report.

The Committee is RECOMMENDED to agree how it wishes to proceed with the Young Carers deep dive work.

12. EXEMPT ITEM

In the event that any Member or Officer wishes to discuss the information set out in the Annexes to Item 13, the Committee will be invited to resolve to exclude the public for the consideration of the Annexes by passing a resolution in relation to that item in the following terms:

It is RECOMMENDED that the public be excluded for the duration of discussion on the Annexes since it is likely that if they were present during that discussion there would be disclosure of exempt information as defined in Part I of Schedule 12A to the Local Government Act 1972 (as amended) and specified below in relation to that item and since it is considered that, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

THE ANNEXES RELATING TO EXEMPT ITEMS HAVE NOT BEEN MADE PUBLIC

AND SHOULD BE REGARDED AS STRICTLY PRIVATE TO MEMBERS AND OFFICERS ENTITLED TO RECEIVE THEM.

13. SEND Home To School Transport Cabinet Advisory Group (Pages 105 - 124)

12.20

The information contained in the report is exempt in that it falls within the following prescribed category:

- 2. Information which is likely to reveal the identity of an individual.*
- 3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).*

and since it is considered that, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information, in that confidential police operations could be compromised.

Report from the SEND Home to School Transport Cabinet Advisory Group formed to consider the proposed changes to post-16 SEND home to school transport policies considered by Cabinet in June and July 2018 and Performance Scrutiny on the 5 July 2018.

The Committee is RECOMMENDED to note the report from the SEND Home to School Transport Cabinet Advisory Group (CAG) which will be considered by Cabinet on the 16 July 2019.

14. Committee's Work Programme (Pages 125 - 128)

12.50

To agree the committee's work programme for future meetings based on key priorities and discussion in the meeting.

Declarations of Interest

The duty to declare.....

Under the Localism Act 2011 it is a criminal offence to

- (a) fail to register a disclosable pecuniary interest within 28 days of election or co-option (or re-election or re-appointment), or
- (b) provide false or misleading information on registration, or
- (c) participate in discussion or voting in a meeting on a matter in which the member or co-opted member has a disclosable pecuniary interest.

Whose Interests must be included?

The Act provides that the interests which must be notified are those of a member or co-opted member of the authority, **or**

- those of a spouse or civil partner of the member or co-opted member;
- those of a person with whom the member or co-opted member is living as husband/wife
- those of a person with whom the member or co-opted member is living as if they were civil partners.

(in each case where the member or co-opted member is aware that the other person has the interest).

What if I remember that I have a Disclosable Pecuniary Interest during the Meeting?.

The Code requires that, at a meeting, where a member or co-opted member has a disclosable interest (of which they are aware) in any matter being considered, they disclose that interest to the meeting. The Council will continue to include an appropriate item on agendas for all meetings, to facilitate this.

Although not explicitly required by the legislation or by the code, it is recommended that in the interests of transparency and for the benefit of all in attendance at the meeting (including members of the public) the nature as well as the existence of the interest is disclosed.

A member or co-opted member who has disclosed a pecuniary interest at a meeting must not participate (or participate further) in any discussion of the matter; and must not participate in any vote or further vote taken; and must withdraw from the room.

Members are asked to continue to pay regard to the following provisions in the code that *“You must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself”* or *“You must not place yourself in situations where your honesty and integrity may be questioned.....”*.

Please seek advice from the Monitoring Officer prior to the meeting should you have any doubt about your approach.

List of Disclosable Pecuniary Interests:

Employment (includes *“any employment, office, trade, profession or vocation carried on for profit or gain”*.), **Sponsorship, Contracts, Land, Licences, Corporate Tenancies, Securities.**

For a full list of Disclosable Pecuniary Interests and further Guidance on this matter please see the Guide to the New Code of Conduct and Register of Interests at Members’ conduct guidelines. <http://intranet.oxfordshire.gov.uk/wps/wcm/connect/occ/Insite/Elected+members/> or contact Glenn Watson on **07776 997946** or glenn.watson@oxfordshire.gov.uk for a hard copy of the document.